1. Summary

The World Bank’s Bureaucracy Lab seeks a consultant to support the development and implementation of the project entitled *Measuring and Evaluating the Determinants of Public Administration Productivity* in the Slovak Republic. The consultant will support in developing the impact evaluation project, implementing primary data-collection, consolidating administrative data, and designing, developing and implementing interventions aimed at improving public-sector productivity. The consultant will be based in Bratislava, Slovak Republic.

2. Background and Objectives

Bureaucracy Lab is a joint initiative between The World Bank’s Development Impact Evaluation (DIME) Research Group and The Governance Global Practice (GGP). Our objective is to generate high quality and operationally relevant data on civil service and public administration and to innovate bureaucracy through better data and analysis. Bureaucracy Lab shares DIME’s objective to increase the use of impact evaluation (IE) in the design and implementation of public policy, to (i) improve World Bank and other MDB funded development projects and public policy to deliver better outcomes, (ii) strengthen country institutions for evidence-based policy making and (iii) generate knowledge in strategic development areas.

*Measuring and Evaluating the Determinants of Public Administration Productivity* seeks to work with three to five European Commission Member States to test the effectiveness of new public administration reforms via impact evaluations. In doing so, the project also aims to develop indicators of public administration productivity and conduct data collection within the public administration. The project is founded upon the idea that better data can help to identify constraints, generate evidence on the effectiveness of reforms, and facilitate cross-country comparisons. The World Bank’s Bureaucracy Lab’s keen expertise in impact evaluations will provide participating governments with rigorous findings on the best methods to improving human resource management and strengthening public administrations.

3. Tasks and Deliverables

The main tasks of the consultant will be to:

- Engage with local partners in Bratislava and relevant district offices to develop the impact evaluation, including the survey design, intervention design and implementation, and data collection
- Organize meetings and gather information for the design of the intervention (e.g. organizing and conducting focus group discussions with key personnel in district offices)
- Support the development of a concept note including further conceptualization of the interventions and their feasibility from an implementation perspective
• Supervise the implementation of the impact evaluation to ensure timely completion, effective communication with implementation partners, high-quality data, and that the intervention is introduced as per the impact-evaluation design
• Provide technical inputs to the impact evaluation designs, including the preparation of funding proposals, concept notes, and draft reports as necessary
• Identify, gather and consolidate existing administrative data
• Coordinate and supervise the implementation of data collection and data entry activities (including helping in training field and data entry staff, conducting random spot checks of the activities, making sure that the data quality protocols are adhered to etc.)

The consultant will report to Daniel Rogger (Economist), Zahid Hasnain (Senior Public Sector Specialist), and the core impact evaluation team in the Bureaucracy Lab.

4. Skills Required

The consultant should present the following requirements:

• A degree in Economics, Statistics, Management or other related field
• Excellent English and Slovak communication skills (written and spoken)
• Knowledge of the public administration context and institutional environment in the Slovak Republic
• Experience and ability to effectively engage with government officials at all levels, academic researchers, and external implementation partners
• Experience and ability to manage teams
• Experience managing data collection activities
• Data analysis skills and experience using Stata or R
• Research or professional experience in public administration is desirable
• Experience in survey design and implementation is desirable as are programming skills in SurveyCTO or another ODK-based platform
• High levels of energy, initiative and flexibility in quickly adjusting to changing work program requirements.
• Ability to juggle numerous competing demands and priorities, respond quickly to internal and external client requests, and set priorities for self and others

To apply, please send a CV and statement of interest to Patricia Paskov (ppaskov@worldbank.org) with the email subject line of “Slovakia Field Coordinator Application.” Applicants will be reviewed on a rolling basis until the position is filled.